

**MINUTES OF THE JANUARY 13, 2021
DUNDURN AND DISTRICT FIRE COMMISSION MEETING
HELD AT THE DUNDURN FIRE HALL
COMMENCING AT 7:00pm.**

ATTENDANCE: Chair Noel Tomlenovich, RV of Shields
Steve Schwenker, RV of Thode
Jay Olyniuk, RM of Dundurn
Iver Johnson, RM of Dundurn
Fred Scott, RM of Dundurn
Curtis Boyes, Town of Dundurn
John Gourdeau, Town of Dundurn
Jamie Coulson, Administrator
Tom Willms, Fire Chief

CALL TO ORDER & AGENDA REVIEW

Chair Tomlenovich called the meeting to order at 6:58pm.

01-21 Boyes/Olyniuk: That the agenda be accepted as presented. CARRIED

MINUTES

02-21 Schwenker/Boyes: That the minutes of the December 2, 2020 meeting be approved as circulated. CARRIED

CORRESPONDENCE

Coulson read an email from the RM of Dundurn and SaskPower relating to the fire incident on September 4th. SaskPower is re-investigating the issue.

03-21 Johnson/Gourdeau: That the correspondence report be accepted. CARRIED

FINANCIAL UPDATES

Coulson provided financial updates as of December 31, 2020. Amortization expense will be included once the 2020 audit is completed. Coulson also moved \$50,000 to a TCAR in 2020.

04-21 Schwenker/Scott: That the financial reports be accepted as presented. CARRIED

FIRE CHIEF'S REPORT

Fire Chief Willms presented a summary for 2020: The FD hiring process has been updated with HR consultation along with a minimum one-year probation for new members. Standard Operations Guidelines were also created for the Dundurn Fire Department. Based on the analysis of the needs of the Fire Department, we purchased the Stealth Truck in 2020. The Fire Department was able to upgrade some fire gear, it costs approximately \$6,000 to outfit one firefighter. Fire Chief Willms continues to work on the Underwriters Survey. Discussion about the need for a Tanker upgrade in the future and ideas on how to finance it.

OLD BUSINESS

Meeting dates – Discussion about reverting to quarterly meeting dates. Our next meeting will be March 10th, 2021 then continue every three months unless a special meeting needs to be called.

Councils approval of 2021 Budget – The Town of Dundurn, RV of Shields and RV of Thode have approved the 2021 budget. The RM of Dundurn will be discussing at their next meeting.

NEW BUSINESS

05-21 Johnson/Scott: That Steve Schwenker be set up as a signing authority at RBC.

CARRIED

Levy Billing – Once all members have approved the budget, the 2021 levy will be billed in two instalments.

06-21 Gourdeau/Schwenker: That we move \$15,000 from the operating reserve to the chequing account to cover operating costs until the levy payments are received. Once the first levy payments are received, the \$15,000 will be moved back to the operating reserve. CARRIED

NEXT MEETING

The next Dundurn and District Fire Commission meeting will be held on March 10, 2021 at 7:00pm at the Shields Community Centre.

ADJOURNMENT

07-21 Scott/Olyniuk: That the meeting be adjourned at 8:16pm.

CARRIED

Chair

Recorder